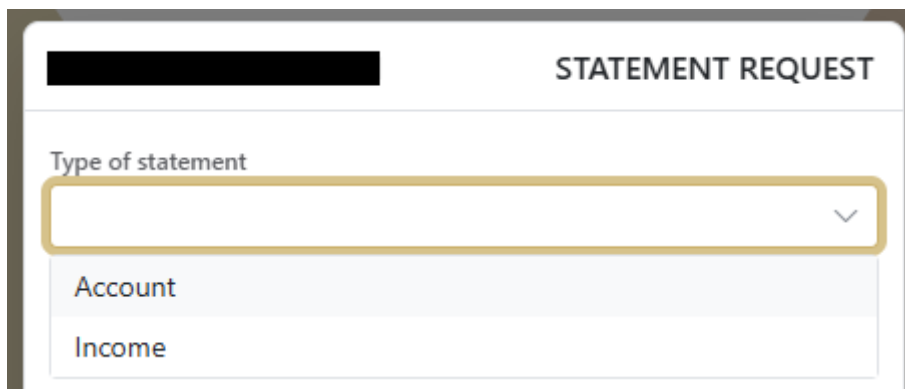


Request an Account Statement

Click on **REQUEST AN ACCOUNT STATEMENT** at the top of the screen to open the statement request dialog.

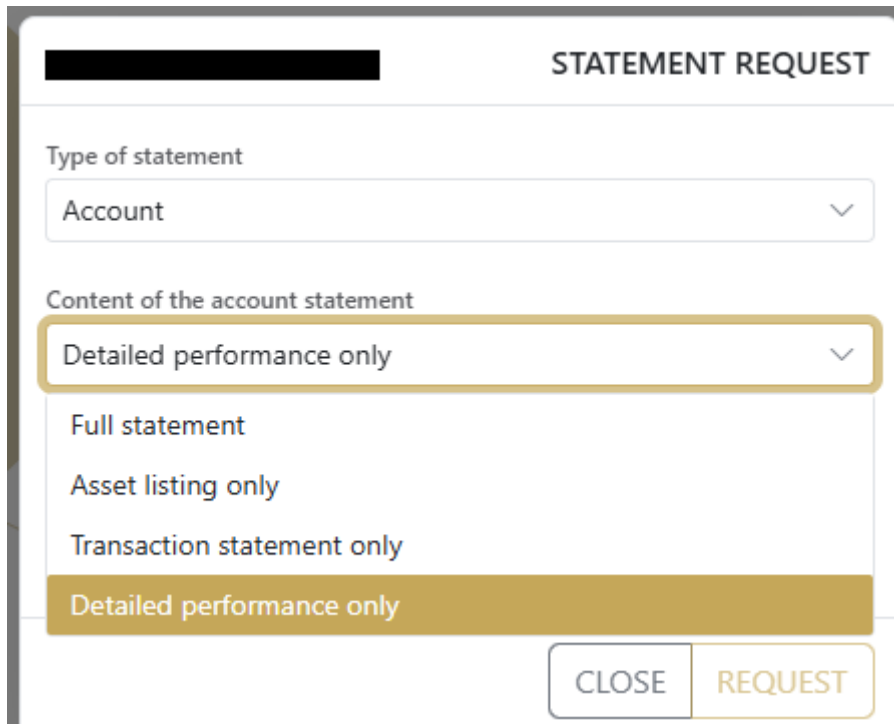
REQUEST AN ACCOUNT STATEMENT

1. Select the desired type of statement:
 - Account statement: portfolio performance, holdings and transactions journal.
 - Income: for tax declaration purpose.



The screenshot shows a dialog box titled "STATEMENT REQUEST" with a blacked-out user profile icon. Below the title, there is a section labeled "Type of statement" with a dropdown menu. The dropdown is open, showing two options: "Account" and "Income". The "Account" option is currently selected and highlighted.

2. For account statements, select the statement's sections to be include.

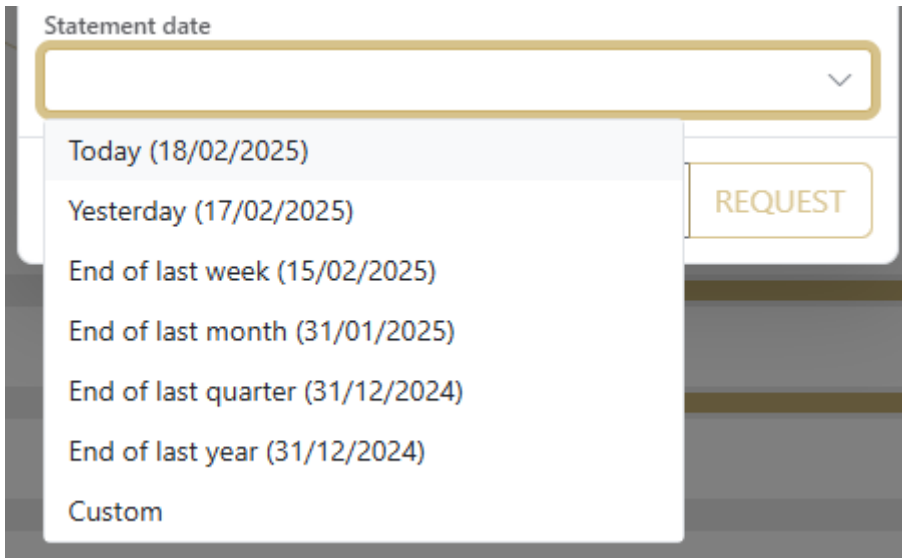


This screenshot shows the same "STATEMENT REQUEST" dialog, but now the "Type of statement" dropdown is set to "Account". Below it, a new section labeled "Content of the account statement" has a dropdown menu that is open. It lists four options: "Full statement", "Asset listing only", "Transaction statement only", and "Detailed performance only". The "Detailed performance only" option is selected and highlighted. At the bottom right of the dialog, there are two buttons: "CLOSE" and "REQUEST".

3. You may tick *Remove identification details* to remove all mentions of the account number on the statement.

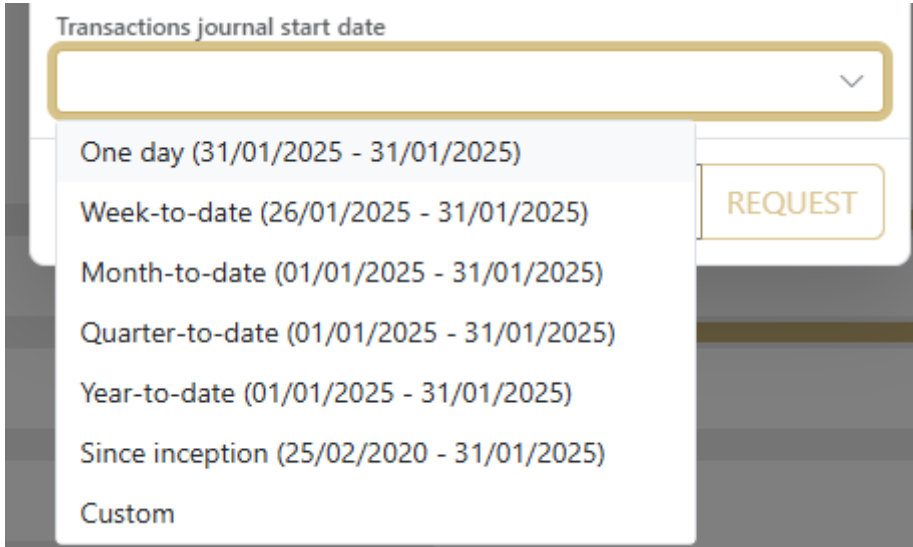
☒ Remove identification details

3. Choose the statement date value from the list or enter a custom date.



The screenshot shows a web form with a dropdown menu labeled "Statement date". The dropdown is open, displaying a list of date options: "Today (18/02/2025)", "Yesterday (17/02/2025)", "End of last week (15/02/2025)", "End of last month (31/01/2025)", "End of last quarter (31/12/2024)", "End of last year (31/12/2024)", and "Custom". To the right of the dropdown, there is a button labeled "REQUEST".

4. Select the desired start date for the statement's transactions journal from the list or enter a custom date.



The screenshot shows a web form with a dropdown menu labeled "Transactions journal start date". The dropdown is open, displaying a list of date ranges: "One day (31/01/2025 - 31/01/2025)", "Week-to-date (26/01/2025 - 31/01/2025)", "Month-to-date (01/01/2025 - 31/01/2025)", "Quarter-to-date (01/01/2025 - 31/01/2025)", "Year-to-date (01/01/2025 - 31/01/2025)", "Since inception (25/02/2020 - 31/01/2025)", and "Custom". To the right of the dropdown, there is a button labeled "REQUEST".

4. Click on **REQUEST**.

O-HCA-EX-309-20-WH

STATEMENT REQUEST

Type of statement

Account

Content of the account statement

Detailed performance only

☒ Remove identification details

Statement date

End of last month (31/01/2025)

Transactions journal start date

Week-to-date (26/01/2025 - 31/01/2025)

CLOSE

REQUEST

5. Your request will be submitted to CIGP and you will be contacted shortly.

Thank you

We have received your statement request for account [REDACTED] and will contact you shortly.

Revision #7

Created 2 August 2023 14:34:51 by Guillaume Teirlinck

Updated 18 February 2025 07:42:56 by Guillaume Teirlinck