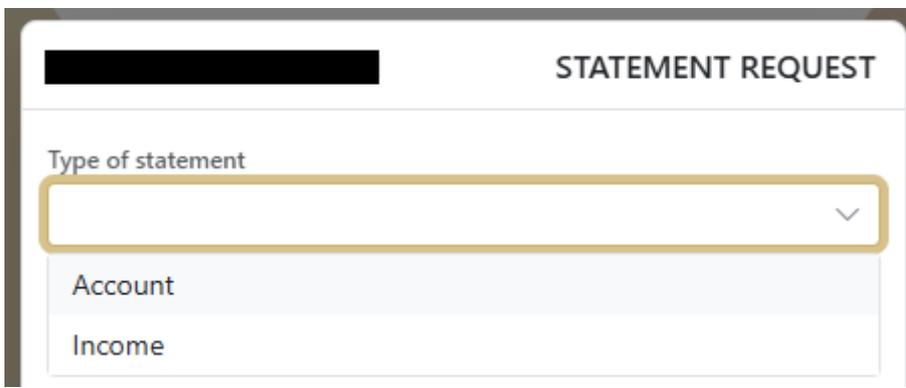


Request an Account Statement

Click on **REQUEST AN ACCOUNT STATEMENT** at the top of the screen to open the statement request dialog.

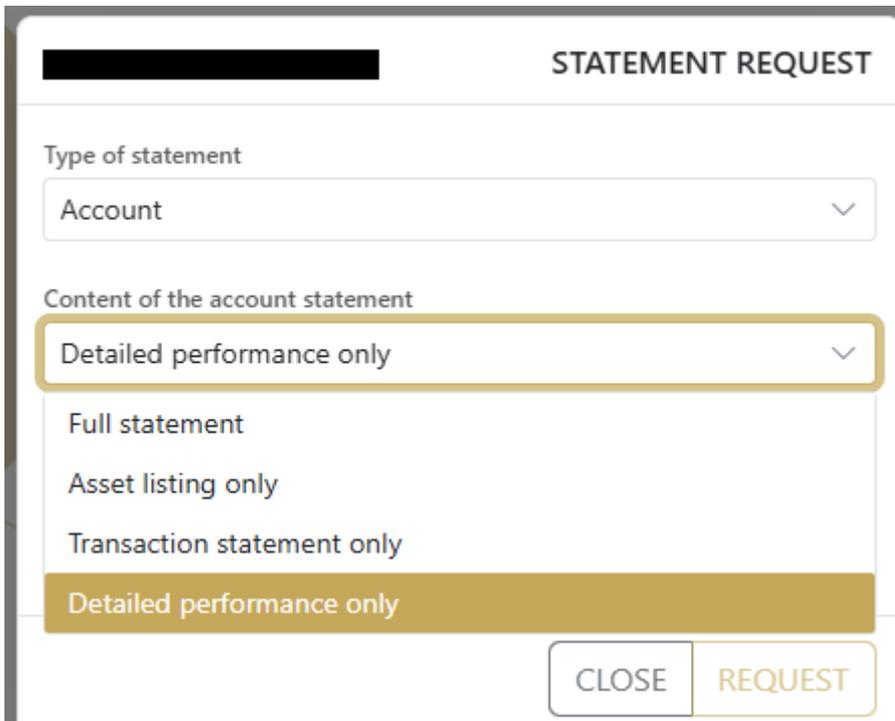
REQUEST AN ACCOUNT STATEMENT

1. Select the desired type of statement:
 - Account statement: portfolio performance, holdings and transactions journal.
 - Income: for tax declaration purpose.



The screenshot shows a dialog box titled "STATEMENT REQUEST" with a blacked-out account number. Under the heading "Type of statement", a dropdown menu is open, showing two options: "Account" and "Income". The "Account" option is currently selected and highlighted.

2. For account statements, select the statement's sections to be include.

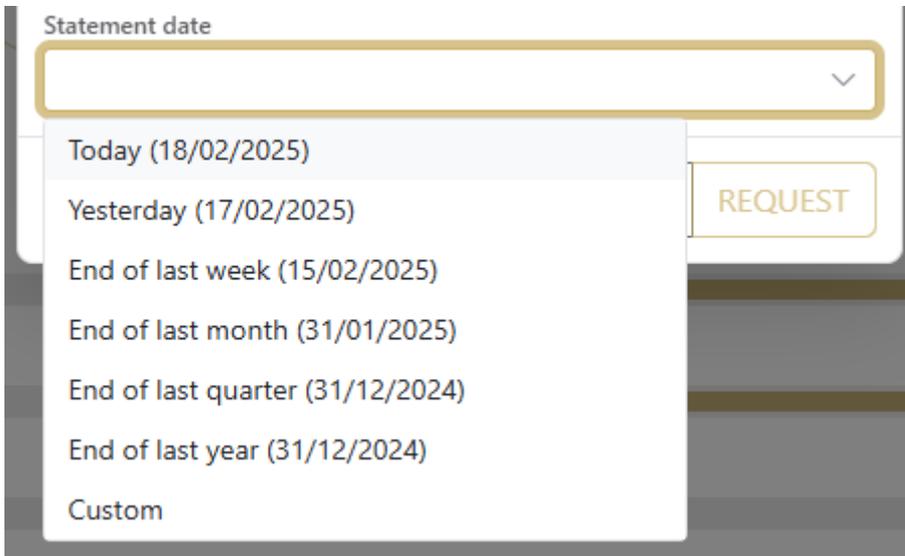


The screenshot shows the same "STATEMENT REQUEST" dialog box. The "Type of statement" dropdown is now set to "Account". Below it, under the heading "Content of the account statement", another dropdown menu is open, showing four options: "Full statement", "Asset listing only", "Transaction statement only", and "Detailed performance only". The "Detailed performance only" option is selected and highlighted. At the bottom right of the dialog, there are two buttons: "CLOSE" and "REQUEST".

3. You may tick *Remove identification details* to remove all mentions of the account number on the statement.

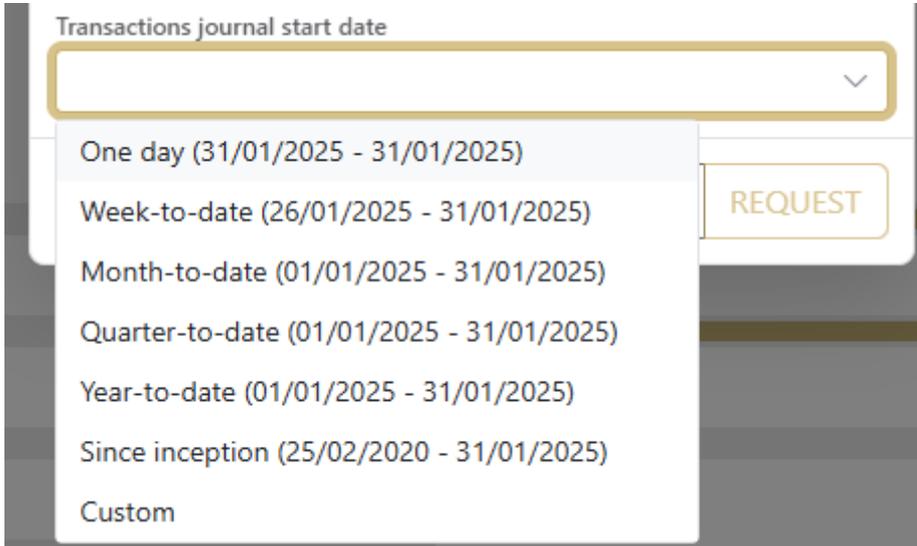
Remove identification details

3. Choose the statement date value from the list or enter a custom date.



The screenshot shows a dropdown menu titled "Statement date". The menu is open, displaying a list of options: "Today (18/02/2025)", "Yesterday (17/02/2025)", "End of last week (15/02/2025)", "End of last month (31/01/2025)", "End of last quarter (31/12/2024)", "End of last year (31/12/2024)", and "Custom". To the right of the dropdown, there is a button labeled "REQUEST".

4. Select the desired start date for the statement's transactions journal from the list or enter a custom date.



The screenshot shows a dropdown menu titled "Transactions journal start date". The menu is open, displaying a list of options: "One day (31/01/2025 - 31/01/2025)", "Week-to-date (26/01/2025 - 31/01/2025)", "Month-to-date (01/01/2025 - 31/01/2025)", "Quarter-to-date (01/01/2025 - 31/01/2025)", "Year-to-date (01/01/2025 - 31/01/2025)", "Since inception (25/02/2020 - 31/01/2025)", and "Custom". To the right of the dropdown, there is a button labeled "REQUEST".

4. Click on **REQUEST**.

O-HCA-EX-309-20-WH STATEMENT REQUEST

Type of statement
Account

Content of the account statement
Detailed performance only

Remove identification details

Statement date
End of last month (31/01/2025)

Transactions journal start date
Week-to-date (26/01/2025 - 31/01/2025)

CLOSE REQUEST

5. Your request will be submitted to CIGP and you will be contacted shortly.

Thank you

We have received your statement request for account [REDACTED] and will contact you shortly.

Revision #7

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